

BOARD OF FIRE COMMISSIONERS

Pennington Borough Fire District No. 1

P.O. Box 387

Pennington, NJ 08534

February 18, 2025

MINUTES

CALL TO ORDER

The regularly scheduled hybrid in-person and remote 'Zoom' meeting was called to order by Chairman Hofacker at 7:30 p.m. following adequate and electronic notice under the Open Public Meetings Law and N.J.A.C. 5:39. The meeting was also opened at Pennington Fire House for a hybrid meeting. Annual meeting notice including information on how the public could access and participate in the remote meeting, make public comment and where relevant documents, if any, would be made available published in the Times of Trenton and Hopewell Valley News, provided to the Hopewell Express, sent to the Borough Clerk for filing and public posting and posted on the Board's website, at the firehouse entrances and at board offices, as well as provided to any person requesting same in advance of the meeting.

Salute to the Flag.

ROLL CALL

All Commissioners were present except Commissioner Radice, who was absent.

Meeting is hybrid with remote access and in person at the Fire House. Quorum established.

Also present: Attorney Appleby and Auditor Carducci, via Zoom, Chief Demareski was present at firehouse.

PUBLIC COMMENTS

Chairman Hofacker opened the meeting for public comments at 7:31 p.m.

No member of the public was present on Zoom or at the Fire House. Public comments were closed.

Chief's Report:

	JANUARY TOTAL CALLS	DISTRICT %
<u>TOTAL FIRE CALLS</u>	47	
Pennington Borough	12	25.5%
Hopewell Township - 51	27	57.4%
Hopewell Borough	1	2.1%
Hopewell Township - 52	3	6.4%
Hopewell Township - 53	2	4.3%
Out-of-District - Ewing	2	4.3%
Out-of-District - Lawrence	0	0.0%
Out-of-District - Trenton	0	0.0%
Out-of-District - Other	0	0.0%
Hopewell Township - Total	32	
<u>TOTAL SERVICE-HOURS AT FIRES</u>	53	
<u>TOTAL MAN-HOURS AT FIRES</u>	151	
<u>WATER USED AT FIRES (gals)</u>	5	
<u>FIRE CLASSIFICATIONS - BASED ON NFIRS SERIES CODES</u>		
100 Series - FIRE		
Building	1	2.13%
Chimney or Flue	2	4.26%
Vehicle	0	0.00%
Brush/Grass/Vegetation	0	0.00%
Dumpster / Trash	1	2.13%
Other	0	0.00%
200 Series - Overpressure Rupture / Explosion		
Overpressure/Rupture	0	0.00%
Explosion	0	0.00%
Excessive heat no ignition	0	0.00%
300 Series - Rescue & EMS		
Assist EMS	0	0.00%
MVA / Extrication	1	2.13%
Person Search	0	0.00%
Ice / Water Rescue	0	0.00%
Remove victim(s) from Elevator	0	0.00%
400 Series - Hazardous Condition		
Gas Leak (Natural/LP)	3	6.38%
Combustible / Flammable Gas / Chemical Spill	0	0.00%
CO Incident	0	0.00%
Electrical / Power Line Issue - No Fire	1	2.13%
Hazardous Condition, Other	0	0.00%
Vehicle accident, general cleanup	0	0.00%
Aircraft Standby / Airport Alerts	0	0.00%
500 Series - Service Call		
Water Issues / Pump Out	1	2.13%
Animal Rescue / Assist	0	0.00%
Assist Police / Other Agency - Includes Lock-Out	1	2.13%
Elevator Issues - No Occupants	0	0.00%
Smoke / Odor - No Fire	0	0.00%
Cover Assignment	0	0.00%
600 Series - Good Intent Call		
Good Intent	18	38.30%
Smoke Scare - No Fire	1	2.13%
700 Series - False Alarm and False Call		
False Alarm	0	0.00%
System Malfunction	7	14.89%
Unintentional Alarm	10	21.28%
800 Series - Severe Weather		
Severe Weather or Disaster Standby	0	0.00%
900 Series - Special Incident		
Special Incident / Incident Report	0	0.00%
TOTAL	47	100.00%
Mutual Aid - Out of Town	2	4.3%
<u>TIME OF ALARMS</u>		
0000 to 0801	3	6.4%
0800 to 1600	31	66.0%
1601 to 2359	13	27.7%

<u>APARATUS USE AT CALLS</u>		
BRUSH 51	1	2.1%
ENGINE 51	35	74.5%
RESCUE 51	9	19.1%
SPECIAL SERVICES 51	8	17.0%
TANKER 51	4	8.5%
TOWER 51	7	14.9%
UTILITY 51	0	0.0%
UTV-51	0	0.0%
TOTAL	64	
<u>TOTAL DRILLS HELD</u>		
Scheduled Drills	4	
Special Drills/Work Details	1	

The Chief reported on the status of radios and Capital Health system issues. Discussion as to grants and applications for grants. Mandatory training to be conducted.

- **APPROVAL OF MINUTES**

- Motion made by Commissioner Schaub to approve regular and executive session minutes as amended for January 21, 2025. Seconded by Commissioner O'Connor. **All voted in favor.**

- **TREASURER'S REPORT**

Commissioner O'Connor gave report in Commissioner Radice's absence

Resolution 2025-5

Resolution for payment of monthly bills in amount of \$24,813.78 Motion made by Commissioner DiFalco, seconded by Commissioner Schaub.

Roll Call:

Chairman Hofacker	yes
Commissioner DiFalco	yes
Commissioner O'Connor	yes
Commissioner Radice	absent
Commissioner Schaub	yes

Purchase orders already added to list. Additional checks and balances form created.

OLD BUSINESS:

- Hopewell Township Shared Services Agreement – nothing new to report and waiting for comments to come back.
- Use and Occupancy Agreement status update – Attorney to follow up with Borough as to term length and insurance rider.

- LOSAP certification – need to discuss with Nick Guadoso. Auditor also confirms this needs to be done.

- **RESOLUTION 2025-4 (TABLED again to next meeting)**

Approving Final 2024 LOSAP Annual Certification List

New Business: none

Other Business: none

Executive Session

- **Resolution 2025-6** Resolution authorizing the convention of an executive session in accordance with Open Public Meetings Act to discuss contractual matters and personnel. Motion by Commissioner Schaub, seconded by Commissioner Hofacker. All voted in favor.

Entered executive session at approximately 7:52 p.m. and returned to public meeting at approximately 8:02 p.m. by motion made by Commissioner O'Connor and seconded by Commissioner Schaub. All voted in favor to return to open session.

- **Adjournment**

- Motion to adjourn made by Commissioner O'Connor and seconded by Commissioner Schaub. All voted in favor.

Meeting ended at 7:53 p.m.