

BOARD OF FIRE COMMISSIONERS
Pennington Borough Fire District No. 1
P.O. Box 387
Pennington, NJ 08534

MINUTES April 21, 2020

Mark Blackwell and William Meytrott were sworn in as Commissioners prior to the meeting.

CALL TO ORDER

The regularly scheduled meeting was conducted remotely by means of a web-based conference call through ZOOM and was called to order by Commissioner Blackwell at 7:30 p.m., following adequate notice under the Open Public Meetings Law (annual notice and revised meeting notice published in the Times of Trenton, posted at the Board offices and on the fire district's web site providing information on how the public could access and join the meeting, and provided to any person requesting same in advance of the meeting).

ROLL CALL

Present by roll call were Commissioners Mark Blackwell, Bill Meytrott, Bob DiFalco (joined late), Brian Hofacker and Wayne Blauth. Absent: None. Also present were Chief DeForte, Ass't Chief Baldorossi, Joe Carducci and Attorney Griswold.

PUBLIC COMMENT – None.

CHIEF'S REPORT

There were 29 calls in February, 2020: 6 in Pennington Borough, 17 in the Township, 1 in Hopewell Borough and 5 other. Calls included 1 brush/leaves fire, 1 motor vehicle/rescue, 1 residential, 1 gas leak, 1 wires/transformer and 4 CO alarms. There were 10 accidental alarms and 6 mutual aid calls.

There were 31 calls in March, 2020: 8 in Pennington Borough, 15 in the Township, 2 in Hopewell Borough and 6 other. Calls included 4 brush/leaves fire, 1 residential fire, 2 gas leaks, 1 wires/transformer, and 4 CO alarms. There were 7 accidental alarms and 8 mutual aid calls.

In response to the Covid19 virus situation and to protect the volunteers duty crews have been established for responding to calls and organized drills have been postponed.

- Knox Box – Boxes have been purchased.
- Sanitizing Materials – Decon7 antiseptic purchased for disinfecting the station, equipment and apparatus.
- Chief's Vehicle – Tire air sensors malfunctioning. Require replacement.

Commissioner DiFalco joined meeting.

- Thermal Imaging Cameras – For Chiefs' vehicles. Lowest quote from Fire Store (Witmer Public Safety Group) - \$5095.00 ea.
- Swiftwater Rescue – Some existing gear and equipment damaged, out of date and non-compliant. Lowest quote from the Fire Store (Witmer) not to exceed \$4,668.56.

- Requisitions: On a motion by Cmsr. Hofacker, seconded by Cmsr. Blauth and passed, the following requisitions were ratified/approved; purchase orders will be issued.

2020-30	Al's Sunoco	Air sensor repairs – Chief Car	\$ 425.00	Truck Repair (05)
2020-31	Witmer PSG	Mounting Brackets	\$ 190.58	FF Equipment (01)
2020-32	Witmer PSG	2 ea. thermal imaging camera	\$ 11,990.00	FF Equipment (01)
2020-33	Witmer PSG	Water rescue gear	\$ 4,668.66	Turnout gear (02)
2020-34	Witmer PSG	Water rescue equipment	\$ 194.00	FF Equipment (01)

Elections and Appointments-

A. Nominations: On a Motion by Cmsr. Hofacker and seconded by Cmsr's Blackwell, Blauth, Meytrott and DiFalco, and passed, the same individuals were nominated to fill of offices they held during 2019.

The following commissioners were elected to hold office until the next annual election:

Chairman – Mark Blackwell
Vice-Chairman – William Meytrott
Secretary – Wayne Blauth
Treasurer – Robert DiFalco

B. Appointments: The following appointments were made by Chairman Blackwell:

Chief Financial Officer – Robert DiFalco
LOSAP Administrator – Peter Hallock
Public Agency Compliance Officer – Brian Hofacker (previously appointed)
Public Records Custodian – Wayne Blauth

TREASURER'S REPORT

A copy of the treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. After certification that there are sufficient encumbered and unencumbered funds in the 2019 and 2020 budgets to pay the bills as presented, on a Motion by Cmsr. Meytrott, seconded by Cmsr. DiFalco and passed, **Resolution 2020-14** - Paying bills in the amount of \$175,235.41 (which includes payments for both March and April bills, including the annual payment on the pumper, the 2019 LOSAP contribution, and insurance down payments), was passed on roll call vote.

APPROVAL OF MINUTES

On a motion by Cmsr. Hofacker, seconded by Cmsr. Blauth and passed, the minutes of the January 21, 2020 (unanimous) and February 18, 2020 (Cmsr's. Hofacker and Meytrott abstaining from February approval) meetings were approved.

OLD BUSINESS

- LPO Financial Disclosure Forms – Deadline for filing online is May 15, 2020.
- 2019 LOSAP Review – Distributed to board. Will address at the next meeting.
- 2019 Financial Audit – Underway. Will send draft to board for review.
- Sale of Old Aerial – No update.
- SOG's – No update.

- Outstanding Pagers – No update.
- Insurance – Discussion with insurance broker to review policies, benefits and to answer members' questions tabled at this time.
- Drivers' Records – No update.

Hose Reel – Delivered from MES. Cmsr. Blackwell will install once button shields arrive (to prevent hose from making contact with the drive button).

Gear Dryer – Need to prioritize.

NEW BUSINESS

Firehouse Exhaust System – Final inspection and touch-up maintenance of system completed by Clean Air Systems.

Holmatro extrication tools – Maintenance contract renewed with ESI Equipment.

ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 8:17 p.m. The next regular meeting of the Board will be held at 7:30 p.m. on May 19, 2020.