

BOARD OF FIRE COMMISSIONERS
Pennington Borough Fire District No. 1
P.O. Box 387
Pennington, NJ 08534

MINUTES May 21, 2019

CALL TO ORDER

The regularly scheduled meeting was called to order by Commissioner Blackwell at 7:34 p.m. at the Pennington Firehouse, following adequate notice under the Open Public Meetings Law (annual notice published in the Times of Trenton and the Hopewell Valley News, filed with the municipal clerk, posted at the Pennington Borough Municipal Building and Board offices, posted on the fire district's web site and provided to any person requesting same in advance of the meeting).

ROLL CALL

Present by roll call were Commissioners Mark Blackwell, Bill Meytrott, Bob DiFalco, Brian Hofacker and Wayne Blauth. Absent: None. Also present were Chief Gaudio, Joe Carducci and Attorney Griswold.

PUBLIC COMMENT – None.

CHIEF'S REPORT

There were 44 calls in April, 2019: 5 of them in Pennington Borough, 25 in the Township, 2 in Hopewell Borough and 12 other. Calls included 1 residential, 1 auto/machinery fire, 2 brush fires, 3 motor vehicle/rescue, 1 downed wires/transformer, a CO incident and 14 mutual aid responses. 3 scheduled drills were held.

APPROVAL OF MINUTES

On a motion by Cmsr. Hofacker, seconded by Cmsr. Meytrott and passed, the minutes of the April 15, 2019 meeting were approved as presented.

TREASURER'S REPORT

A copy of the treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. After certification that there are sufficient encumbered and unencumbered funds from the 2018 and 2019 budgets to pay the bills as presented and supplemented, on a Motion by Cmsr. DiFalco, seconded by Cmsr. Hofacker and passed, **Resolution 2019-21** - Paying bills in the amount of \$20,362.45, was passed on roll call vote.

OLD BUSINESS

- 2018 Audit – Underway.
- Sale of Old Aerial – No update.
- Lease with Fire Company – To be discussed in closed session.
- SOG's – No update.
- Outstanding Pagers – No update.

- Rescue bumper lights – Installed.
- Truck registrations – Cmsr. Meytrott to check.
- Insurance – After fire company officials have reviewed current policies a joint discussion with the board and its insurance broker will be scheduled if necessary.

- Truck Committee - Continues to meet and expects to finalize specs in the near future. The township board will be given the opportunity to review the truck specs prior to this board awarding a contract.
- Holmatro Extrication Tool – No answer yet as to charges for the first year service fee. The service contract for the 2nd year is due for renewal.
- Insurance - Cmsr. Hofacker will prepare a draft policy addressing criteria for off-duty insurance benefits.
- DMV Abstracts - Cmsr. Hofacker will supervise.

NEW BUSINESS

- Surplus Equipment - The chief presented an inventory of miscellaneous damaged and/or no longer serviceable communications equipment (radios, etc.), the value of which, if any, is less than 15% of the district’s bid threshold. After discussion, on a Motion by Cmsr. Hofacker, seconded by Cmsr. DiFalco and passed, **Resolution 2019-22** - Authorizing the sale or other disposal of surplus property (radios and radio parts) no longer needed for public purposes was passed.

-Requisitions: On a motion by Cmsr. Blackwell, seconded by Cmsr. Meytrott and passed, the following requisitions were approved, purchase orders authorized, and Purchase Order 2019-29 issued to EDIAFC (\$150.00) on April 16, 2019, was cancelled:

2019-30	NAPA	Diesel conditioning fluid	\$ 67.96	Truck Repair (05)
2019-31	ESI, Inc.	Holmatro maint. contract	\$ 345.00	FF Equip. Repair (03)
2019-32	Best Buy	Fujitsu ScanSnap scanner	\$ 432.00	Training & Educ. (06)

Tanker – Exhaust manifold leak; 4 Lanes End will repair.

CLOSED SESSION (8:50 p.m.)

On a motion by Cmsr. Blackwell, seconded by Cmsr. Hofacker and passed, **Resolution 2019 – 23** - Authorizing a closed session of the board was approved by roll call vote. The board will reconvene at the conclusion of its closed session.

Return to open session at 9:20 pm.

- Lease Agreement with Fire Company - Discussed and reviewed in closed session; revisions will be made and the revised version will be sent on to fire company officials for input.

ADJOURNMENT

There being no further business to come before the Board the meeting adjourned at 9:22 p.m. The next regular meeting of the Board will be held at 7:30 p.m. on June 18, 2019.