

BOARD OF FIRE COMMISSIONERS
Pennington Borough Fire District No. 1
P.O. Box 387
Pennington, NJ 08534

MINUTES March 19, 2019

CALL TO ORDER

The regularly scheduled meeting was called to order by Commissioner Blackwell at 7:30 p.m. at the Pennington Firehouse, following adequate notice under the Open Public Meetings Law (annual notice published in the Times of Trenton and the Hopewell Valley News, filed with the municipal clerk, posted at the Pennington Borough Municipal Building and Board offices, posted on the fire district's web site and provided to any person requesting same in advance of the meeting).

ROLL CALL

Present by roll call were Commissioners Mark Blackwell, Bill Meytrott, Wayne Blauth and Commissioners-elect Bob DiFalco, Brian Hofacker. Absent: None. Also present were Chief Gaudioso, Ass't. Chief Demareski, Peter Hallock, Joe Carducci.

Elections and Appointments - will be done next month.

Certification of Election Results – The 2019 budget was approved by voters (45 “Yes”, 11 “No”). Robert DiFalco and Brian Hofacker were re-elected to 3-year terms on the Board of Fire Commissioners. The results were certified and have been submitted to the State and Borough.

CHIEF'S REPORT

There were 28 calls in February, 2019: 5 of them in Pennington Borough, 17 in the Township, 0 in Hopewell Borough and 6 other. 3 scheduled drills were held and 23 members additionally participated in a driver/safe driving video training session.

- Extrication Drill – will be held March 22nd at the fire station. Ass't Chief Demareski invited board members to stop by to introduce themselves and to meet some of the newer firefighters they may not know and who do not know them.
- Risk Assessment Survey – status reports being updated and submitted to insurer as its recommendations are addressed.
- Tower 51 – was out of service for 5 days for repair/replacement of a computer relay.
- Fuel Pump Key – diesel key designated for Engine 51 is missing; the township has been notified. The chief will give the board a copy of the list of keys and to whom they are issued for each vehicle.

APPROVAL OF MINUTES

The minutes of the December 18, 2019 meeting will be presented for approval at the next meeting. On a motion by Cmsr. Meytrott, seconded by Cmsr. Blauth and passed, the minutes of the March 19, 2019 meeting were approved as presented.

TREASURER'S REPORT

A copy of the treasurer’s report was made available to each Commissioner with a list and description of the bills to be paid. Payment for bookkeeping services (\$300.00) will be deducted from the bills to be paid and will be addressed next month. After certification that there were sufficient encumbered funds from the 2018 budget and unencumbered funds in the 2019 budget to pay the bills as presented, on a Motion by Cmsr. Meytrott, seconded by Cmsr. Blauth and passed, **Resolution 2019-17** - Paying bills in the amount of \$43,338.48 was approved by roll call vote.

Payments were received from Hopewell Township in the amounts of \$ 18,404.09 (firehouse exhaust system) and \$ 77,152.02 (aerial apparatus) for its annual loan repayments on each.

PUBLIC COMMENT – None.

OLD BUSINESS

- LOSAP - A member recently separated from the fire company prior to vesting in the program. A letter authorizing the return of funds held in his account will be sent to Lincoln Financial.
- 2018 Audit – Mr. Carducci gave a summary of year-end financial matters.
- Sale of Old Aerial – Alternatives discussed.
- Lease with Fire Company – Discussion between the parties underway.
- SOG’s –No update.
- Outstanding Pagers – No update.
- Engine Room Flooring – The fire company has created an action list of tasks that will need to be completed prior to the installation, a copy of which will be provided to the board so the two groups can coordinate efforts. Alternative housing possibilities for apparatus were discussed.

NEW BUSINESS

-Insurance – Fire company officials would like to have a joint discussion with the board and its insurance broker in an effort to identify and address any gaps in coverage for fire company activities that may not be included in current coverage.

-Property – Discussion of any interest in the possibility of purchasing a parcel that abuts the firehouse property in case additional space is needed in the future. Tabled.

-PSE&G Substation – Discussion of implications for firefighting procedures and firefighter safety.

-Requisitions: On a motion by Cmsr. Meytrott, seconded by Cmsr. Blauth and passed, the following requisitions were approved; purchase orders will be issued.

2019-19	SCESTA	FF2 Classes (3 people)	\$900.00	Training & Educ. (06)
2019-20	SCESTA	Pump Class (6 people)	\$600.00	Training & Educ. (06)

ADJOURNMENT

The meeting adjourned at 8:56 p.m. The next regular meeting of the Board will be held at 7:30 p.m. on April 16, 2019.