

BOARD OF FIRE COMMISSIONERS  
Pennington Borough Fire District No. 1  
P.O. Box 387  
Pennington, NJ 08534

**MINUTES June 19, 2018**

**CALL TO ORDER**

The regularly scheduled meeting was called to order by Chairman Blackwell at 7:40 p.m. at the Pennington Firehouse, following adequate notice under the Open Public Meetings Law (annual notice published in the official newspaper of the district and the Hopewell Valley News, filed with the municipal clerk, posted at the Pennington Borough Municipal Building and Board offices, posted on the fire district's web site and provided to any person requesting same in advance of the meeting).

**ROLL CALL**

Present by roll call were Commissioners Mark Blackwell, Wayne Blauth, Bob DiFalco, Bill Meytrott. Absent: Brian Hofacker. Also present were Chief Gaudioso, J. Carducci and Attorney Griswold.

**CHIEF'S REPORT**

There were 44 calls in May, 2018: 6 of them in Pennington Borough, 32 in the Township, 2 in Hopewell Borough and 4 other. Calls included 2 residential, 2 gas leaks, 1 auto/machinery, 2 motor vehicle/rescue, 5 cellar/building water pump-out. There were 17 accidental alarm activations and 6 mutual aid calls. 4 scheduled drills were held.

**- Activities:**

- The fire company participated in the Hopewell and Pennington Memorial Day parades.
  - The fire company participated in Field Day at Stony Brook Elementary School.
  - Operation Head On program at the high school was a success.
  - The fire company will cover the township's fireworks on June 24<sup>th</sup>.
  - The Junior competition will take place on July 13<sup>th</sup> at the Hopewell Elementary School.
- 6 junior members of the fire company will graduate from Hopewell High School tomorrow night.  
- 2 members will graduate from fire school next week, and 2 members will enter the classes next month.
- **Siren:** The fire company is receiving communication from the public regarding the siren. The board advised the chief to deliver the correspondence to the board for response. Neither the fire company nor the board have control over dispatch, which sounds the alarm. The county manages and directs dispatch and has been asked to review its procedures. Residents might fare better to address their concerns to the county.

## **APPROVAL OF MINUTES**

The minutes of the April 18<sup>th</sup> and May 15<sup>th</sup>, 2018 meetings will be presented for approval at the next meeting.

## **TREASURER'S REPORT**

A copy of the treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. Two invoices totaling \$11,664.00 will be removed from the list of bills because the items invoiced have not yet been received (Continental Fire & Safety and ESI Equipment). The Chief Financial Officer certified there were sufficient unencumbered funds in the 2018 budget to pay the bills as presented and revised. On a Motion by Cmsr. Meytrott, seconded by Cmsr. DiFalco and passed, **Resolution 2018-19** - Paying bills in the amount of \$16,986.21 was approved by roll call vote.

The extrication tool ordered last year will be delivered by the vendor later this week. On a Motion by Cmsr. Meytrott, seconded by Cmsr. DiFalco and passed, **Resolution 2018-20** – Authorizing payment for extrication tool was approved by roll call vote.

**PUBLIC COMMENT** – None.

## **OLD BUSINESS**

**Sale of Old Aerial** – Cmsr. Blackwell is coordinating the sale of the apparatus.

**2017 Audit** - On a Motion by Cmsr. Meytrott, seconded by Cmsr. Blauth and passed, **Resolution 2018-21** – Certifying to the Local Finance Board that the commissioners have received and reviewed the fire district's annual audit for the year ended December 31, 2017, and authorizing the execution of the required Group Affidavit attesting thereto, was approved. The audit contained no comments or recommendations by the auditor.

**Lease with Fire Company** – The fire company has a few comments about the proposed document – Cmsr. Blackwell has recused himself from discussions or decisions.

**SOG's** – Progress is being made in updating the document.

## **NEW BUSINESS** –

**Vehicle Registrations** – The chief reported that current registration certificates for two trucks are missing. Timely renewals were submitted. Cmsr. Meytrott will contact the DMV to arrange for duplicate certificates to be issued.

## **ADJOURNMENT**

On a Motion by Cmsr. Meytrott and seconded by Cmsr. Blauth, the meeting adjourned at 8:55 p.m. The next regular meeting of the Board will be held at 7:30 p.m. on July 17, 2018.