

BOARD OF FIRE COMMISSIONERS  
Pennington Borough Fire District No. 1  
P.O. Box 387  
Pennington, NJ 08534

MINUTES March 21, 2017

Commissioners Blackwell, DiFalco, Hofacker and Meytrott were sworn in prior to the meeting.

**CALL TO ORDER**

The regularly scheduled meeting was called to order by Chairman Mark Blackwell at 7:40 p.m. at the Pennington Firehouse, following adequate notice under the Open Public Meetings Law (annual notice provided to the municipal clerk, posted at the Pennington Borough Municipal Building and Board offices, posted on the fire district's web site and published in the official newspaper of the district and the Hopewell Valley News).

**ROLL CALL**

Present by roll call were Commissioners Mark Blackwell, Bob DiFalco, Bill Meytrott and Brian Hofacker. Absent: Gene Schooley. Also present were Chief DeForte, Ass't. Chief Bainbridge, President L. Abey, P. Hallock and J. Carducci.

**Elections and Appointments-**

**A. Nominations:** On a Motion by Cmsr. Hofacker and seconded by Cmsr's Blackwell, Meytrott and DiFalco, and passed, the same individuals were nominated to fill of offices they held during 2016.

The following commissioners were elected to hold office until the next annual election:

Chairman – Mark Blackwell  
Vice-Chairman – William Meytrott  
Secretary – Eugene Schooley  
Treasurer – Robert DiFalco

**B. Appointments:** The following appointments were made by Chairman Blackwell:

Chief Financial Officer – Robert DiFalco  
LOSAP Administrator – Peter Hallock  
Public Agency Compliance Officer – Eugene Schooley  
Public Records Custodian – Eugene Schooley

**APPROVAL OF MINUTES**

The minutes of the February 21, 2017 regular meeting will be presented for approval at the next meeting.

**LOSAP Report**

The Borough and Township payments were sent to Lincoln Financial Group for the 2016 contribution. If membership continues to increase additional funding will be required for the 2017 contribution. The chief will review membership rolls to update active/inactive status.

## **TREASURER'S REPORT**

A copy of the treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified there were sufficient encumbered funds from the 2016 budget and unencumbered funds in the 2017 budget to pay the bills as presented.

On a Motion by Cmsr. Meytrott, seconded by Cmsr. Hofacker and passed, **Resolution 2017-15** – Paying total bills in the amount of \$11,168.05 was approved by roll call vote.

## **CHIEF'S REPORT**

There were 28 calls in February, 2017: 3 of them in Pennington Borough, 15 in the Township, 0 in Hopewell Borough and 10 other. A recent dryer fire on Ingleside Avenue resulted in damage to the room and contents.

Rescue 51 – Sustained front end damage due to poor road conditions on Franklin Avenue. This is the second truck to sustain damage at this intersection. The board reminded the chief that all incidents must promptly be recorded and reported to a commissioner as vehicle accident reports are due to the insurance company within 24 hours of an incident.

**PUBLIC COMMENT** – None.

## **OLD BUSINESS**

Aerial Truck – At Campbell Supply (manufacturer's NJ representative) for radio installation, lettering, and completion of other minor details. After delivery to the firehouse at least 2 weeks will be needed for training purposes before it can be put into service.

## **NEW BUSINESS**

Membership – Two new members were accepted into the fire company. On a motion by Cmsr. Meytrott, seconded by Cmsr. DiFalco and passed, they were approved by the board.

Audit – Underway; submission to the state is due by April 30<sup>th</sup>.

## **ADJOURNMENT**

On a Motion by Cmsr. Meytrott and seconded by Cmsr. DiFalco, the meeting adjourned at 8:43 p.m. The next regular meeting of the Board will be held at 7:30 p.m. on April 18, 2017.