

BOARD OF FIRE COMMISSIONERS  
Pennington Borough Fire District No. 1  
P.O. Box 387  
Pennington, NJ 08534

MINUTES February 16, 2016

**CALL TO ORDER**

The meeting was called to order by Chairman Mark Blackwell at 7:30 p.m. at the Pennington Firehouse, following adequate notice under the Open Public Meetings Law (notice provided to the municipal clerk, posted at the Pennington Borough Municipal Building and Board offices, and provided and published in the official newspaper of the district and the Hopewell Valley News).

**ROLL CALL**

Present by roll call were Commissioners Mark Blackwell, Tom Timperman, Bill Meytrott, Bill Naylor and Gene Schooley. Absent: None. Also present were Deputy Chief Gaudio, Ass't. Chief Bainbridge, President Abey, LOSAP representative Peter Hallock, accountant J. Carducci, and attorney Griswold.

**APPROVAL OF MINUTES**

On a Motion by Cmsr. Meytrott and seconded by Cmsr. Schooley and passed, the minutes of January 19, 2016 were approved as presented.

**LOSAP**

On a motion by Cmsr. Meytrott and seconded by Cmsr. Schooley and passed, **Resolution 2016- 12** – Authorizing payment to the LOSAP Plan Provider of the board's share of the 2015 LOSAP contribution in the amount of \$16,071.88 was passed. (Cmsr's. Blackwell, Schooley and Naylor each abstained from voting only insofar as to the portion of the payment attributable to each of their individual LOSAP awards).

**CHIEF'S REPORT**

There were 47 calls in January, 2016: 11 of them in Pennington Borough, 24 in the Township, 1 in Hopewell Borough, 11 other. One call was a dwelling fire of an apparent electrical origin and there have been an increase in chimney fires and related incidents.

The fire company hosted the tri-township meeting this past month, held its annual installation dinner and is beginning preparations for the fire company's 125<sup>th</sup> anniversary parade.

The latest word is that manufacture of the ladder truck won't begin until around May 31<sup>st</sup>.

**PUBLIC COMMENT** – None.

### **TREASURER'S REPORT**

A copy of the treasurer's report was made available to each Commissioner with a list and description of the bills to be paid. The Chief Financial Officer certified there were sufficient encumbered and unencumbered funds to pay the bills as presented.

On a Motion by Cmsr. Naylor, seconded by Cmsr. Schooley and passed, **Resolution 2016-13** – Paying bills in the amount of \$18,280.24, was unanimously approved by roll call vote.

Cmsr. Blackwell will look into why PNC Bank charges a monthly maintenance fee, particularly given the balance the board carries in its accounts there.

### **OLD BUSINESS**

**Siren:** Cmsr. Blackwell reported that most of the work required to ensure the electrical wiring for the siren installation is in place will be donated. He requested approval to purchase necessary raw materials (PVC pipe, adhesive, etc.) incidental thereto, which he does not anticipate will exceed \$1,000.00. On a Motion by Cmsr. Schooley and seconded by Cmsr. Naylor and passed, Cmsr. Blackwell was authorized to proceed with the purchases as outlined.

### **NEW BUSINESS**

**I am Responding:** The contract for this valuable tool in managing volunteer response will expire later this month. A one-year renewal is \$800.00. On a Motion by Cmsr. Schooley, seconded by Cmsr. Meytrott and passed, approval was given to renew the I am Responding contract for one year at a cost of \$800.00.

**Web Site Management:** Pennington Borough has agreed to continue to host the fire district's web site until alternative host/management arrangements can be made. Cmsr. Timperman presented quotes he obtained from a number of vendors which will be reviewed and addressed at the next meeting. This is an unanticipated expense.

**Budget Line Item Transfers (2015 Budget):** On a Motion by Cmsr. Naylor, seconded by Cmsr. Meytrott and passed, **Resolution 2016-14** – authorizing a transfer of funds between line items in the 2015 budget was unanimously passed.

### **ADJOURNMENT**

On a Motion by Cmsr. Naylor and seconded by Cmsr. Meytrott, the meeting adjourned at 8:35 p.m. The next regularly scheduled meeting of the Board will be held at 7:30 p.m. on March 15, 2016.

**BOARD OF FIRE COMMISSIONERS  
PENNINGTON BOROUGH FIRE DISTRICT NO. 1  
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Resolution # 2016- 12

AUTHORIZING PAYMENT OF 2015 CONTRIBUTION TO LOSAP PLAN PROVIDER

WHEREAS, the Board of Fire Commissioners created a Length of Service Award Program (LOSAP) pursuant to New Jersey Public Law 1997, Chapter 388 (N.J.S.A. 40A:14-183 et seq.) for the volunteer members of Pennington Fire Company rendering services to the fire district, which LOSAP was approved by the legal voters of the fire district; and

WHEREAS, the certified list of the volunteers, identifying those who have qualified for an award under the LOSAP for 2015 has been approved by the Board as sponsoring agency of the LOSAP, and as of February 18, 2016 will have been posted for member review for at least thirty (30) days; and

WHEREAS, as of today no volunteer members have objected to the list as posted, which list will remain posted for member review and question at least until February 18, 2016; and

WHEREAS, the Chief Financial Officer has certified there are sufficient encumbered funds from the 2015 budget to make payment of the 2015 LOSAP contributions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Pennington Borough Fire District No. 1 in the County of Mercer, State of New Jersey, that

1. The certified list of volunteers who have qualified for a LOSAP contribution for 2015 will remain posted for member review until February 19, 2016.
2. Should there be no question or objection to the list by any member prior to February 19, 2016, payment to Lincoln Financial Group, the LOSAP plan provider, for the 2015 LOSAP contribution is approved in the amount of \$16,071.88, representing the Pennington Borough Fire District's share of the \$66,966.18 total contribution earned by members of the Pennington Fire Company.
3. Should there be a question or objection to the list raised by a member prior to February 19, 2016, that member's stated contribution will be excluded from the payment authorized to be made to the plan provider and payment for that member will be made at a later date when a final determination is made on the member's appeal.

Certified as a true copy of a  
Resolution duly adopted by the  
Board on February 16, 2016.

s/ Eugene M. Schooley  
Eugene M. Schooley, Secretary

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Resolution # 2016- 14

RESOLUTION TO TRANSFER FUNDS BETWEEN LINE ITEMS IN 2015 BUDGET

WHEREAS, the voters in Pennington Borough Fire District No. 1 in the County of Mercer, State of New Jersey, approved line item operating appropriations in the 2015 fire district budget; and

WHEREAS, it has become apparent that expenditures incurred during 2015 will exceed the sums appropriated in certain line items; and

WHEREAS, there are excess funds remaining in other operating appropriations in the 2015 budget available to offset the insufficiencies in these line items; and

WHEREAS, NJSA 40A:14-78.10 authorizes a Fire District during the first two months of any fiscal year to transfer amounts for in the budget for the immediate preceding fiscal year from operating line items with excess appropriations to those with appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Pennington Borough Fire District No. 1 in the County of Mercer, State of New Jersey, that

In the 2015 Fire District Budget transfers from the following line items with excess appropriations to those with insufficient appropriations are approved as follows:

1.     \$1,800.00     from Firefighting Equipment-Other to     Insurance
2.     \$7,500.00     from Firefighting & Radio R&M to     Insurance
3.     \$2,000.00     from Radio Equipment-Other to Insurance
4.     \$   300.00     from Education & Training to Insurance
5.     \$5,400.00     from Gas & Oil to Insurance
6.     \$   650.00     from Office to Hazmat/Bank & Adm Fees

A written recital of this Resolution shall be prepared and forwarded to appropriate government authorities for approval.

Certified as a true copy of a  
Resolution duly adopted by the  
Board on February 16, 2016.

          s/ Eugene M. Schooley            
Eugene M. Schooley, Secretary